



## Chief Estimator

Jeff King & Company is an award-winning, general building contractor based in San Francisco. We combine painstaking craftsmanship, aesthetic understanding, and sustainable building practices to create healthy, efficient, and beautiful homes, for demanding clients.

With our 100% client satisfaction rating and steady business, Jeff King & Company seeks a **Chief Estimator** who wants to play a role in developing sales. This person will estimate and develop all projects from concept through contract. We are a fun group, looking for someone to fit in with our casual, but hardworking culture.

### Responsibilities (including, but not limited to):

- Timely & accurate estimates. Includes: site visits, subcontractor pricing, take offs, RFIs, budget qualification/quantification, preliminary schedules, and final estimates.
- Timely & comprehensive job packages, with effective ongoing support of production teams. Includes: well-assembled scopes, schedules, & specifications; effective handoff meetings; and act as a resource to PMs.
- Estimating department capable of generating \$20M in profitable production work. Includes: properly staffed & managed department; well-managed process; user-friendly estimating system; budget adherence; and continuous improvement of estimating template, assemblies & unit costs.
- Effective sales & presentation support, with effective pre-construction phase. Includes: strong presentations, value engineering, preliminary budgets & schedules, helping secure the sale, and attractive sales & presentation packages.
- Solid proof of qualified vendors. Includes: three deep in all critical phases, timely & accurate pricing from same, availability for estimates & projects, vendor review process/measurement, and ongoing increased vendor capability.
- Effective Participant of Management Team. Includes: strategic focus, problem-solving, words into actions, effective meetings.

### Position Requirements:

- Preferably five years of experience in all phases of residential remodel construction—preferably high-end architect-designed projects.
- Minimum 3-5 years of estimating experience.
- Excellent computer skills, especially Excel. A big plus is knowledge of construction management software (especially Procore).
- Ability to quickly read and understand blueprints/plans.
- Thorough knowledge of building technologies and practices including Green building.
- Ability to define schedules and job sequencing.
- Ability to see difficult problems in the planning phase.
- Precise and detail oriented.
- Extremely organized.
- Able to handle a high volume of estimating, and work quickly, efficiently, and accurately.
- A team player able to positively communicate with all types of personalities.
- Professional and conscientious.
- Positive attitude with the energy to fulfill all job responsibilities.



JEFF KING & COMPANY  
FINE HOME CONSTRUCTION

**We Offer:**

- Competitive salary
- Health and dental insurance benefits
- Paid time off
- Holiday pay
- 401K plan
- Goals-based bonus program
- Flexible spending account
- Vehicle Allowance
- Mileage/tolls paid to projects
- Cell phone allowance
- Education stipend
- Fun & positive work environment

Women, minorities, & veterans are encouraged to apply.

To apply, please send an email to: [careers@jeffkingandco.com](mailto:careers@jeffkingandco.com)