



Site Superintendent

Jeff King & Company is an award-winning, general building contractor based in San Francisco. We combine painstaking craftsmanship, aesthetic understanding, and sustainable building practices to create healthy, efficient and beautiful homes, for demanding client.

We are seeking a **Site Superintendent** to run residential remodeling construction projects. We have a strong backlog of work and are looking for the right professional to help us build it. We strive to create a streamlined and supportive team environment so you feel set for success and can focus on what you love most, building.

About You:

You ensure that projects with your name on them exceed quality expectations because you won't accept anything less. You are a master of communication and planning, setting the path forward and finding solutions to problems before they arise. You enjoy your leadership role and know how to motivate your team in a respectful manner to get great work done.

About the Job:

This is a full-time, salaried position. The Site Superintendent is the lynchpin of a successful project, managing the daily on-site work, monitoring staff and subcontractors' performance, and working closely with the Project Manager to assure that QC standards, as well as financial and scheduling goals, are met. This means the ideal candidate takes "pride of ownership" and is not just an accomplished builder, but also a dedicated problem solver.

Responsibilities (including, but not limited to):

- Review & learn all project construction documents. Accurately prepare takeoffs and layout, as required.
- Prepare and maintain course of construction production schedule; effectively communicate with staff & subcontractors. Schedule all Inspections, as required.
- Provide suggested solutions and options to production and design team, as required. Attend all on-site meetings with team.
- Effectively liaison with outside interested parties (i.e., neighbors, HOAs, etc.).
- Perform administrative duties relevant to each project (Daily Logs, RFIs, Submittals, etc.); manage all relevant project information. Document "as-built" & "unforeseen" conditions.
- Communicate and implement company policies and procedures, including IIPP/Safety directives. Be familiar with OSHA requirements; maintain jobsite cleanliness; conduct tailgate safety meetings.

Position Requirements:

- The ideal candidate will have a **minimum of 10 years progressive experience** (3-5 years in a supervisory role) in residential construction.
- Excellent & demonstrable communication skills (verbal & written); fluent in English, Spanish speaker a plus.
- Self-starter and directed, but also a team player/builder. Strong interpersonal skills, with emphasis on tact, discretion, and confidentiality.
- Knowledge of relevant building trades, and current building codes/permit requirements.
- Computer proficiency: Excel, Project or Fastrack, Word, email; familiarity with web-based Project Management applications (Procore, UDA, etc.), a plus.



JEFF KING & COMPANY
FINE HOME CONSTRUCTION

- Ability to manage high-pressure situations, prioritizing competing issues, & concurrent deadlines

We Offer:

- Competitive salary
- Health and dental insurance benefits
- Paid time off
- Holiday pay
- 401K plan
- Goals-based bonus program
- Flexible spending account
- Vehicle Allowance
- Mileage/tolls paid to projects
- Tool stipend
- Cell phone allowance
- Education stipend
- Fun & positive work environment

Women, minorities, & veterans are encouraged to apply.

To apply, please send an email to: careers@jeffkingandco.com